

Architectural Inspection Field Review Report

Instructions are on the back of the first sheet.

**U.S. Department of Housing
and Urban Development**
Office of Housing
Federal Housing Commissioner

1. Property Address		2. FHA Case Number		3. Property Classification: <input type="checkbox"/> New <input type="checkbox"/> Under Construction <input type="checkbox"/> Existing <input type="checkbox"/> Rehab <input type="checkbox"/> Manufactured Hsg. (mobile)	
Number of Units: <input style="width:50px;" type="text"/>		Section : <input type="checkbox"/> 203(b) <input type="checkbox"/> 234(c) <input type="checkbox"/> 203(k) <input type="checkbox"/> 703		5. Review of form HUD-92051 <input type="checkbox"/> Initial <input type="checkbox"/> Frame <input type="checkbox"/> Final <input type="checkbox"/> Repair <input type="checkbox"/> Other: Inspection No: _____ Date of Inspection : _____	
4. Name of Builder :					
6. Extent of Review <input type="checkbox"/> Interior & Exterior <input type="checkbox"/> Exterior Only		7. Processing Exhibits Used: <input type="checkbox"/> Plans / Spec. <input type="checkbox"/> Existing Repairs		8. Inspections Performed by: <input type="checkbox"/> HUD Staff <input type="checkbox"/> Fee Inspector <input type="checkbox"/> Mortgagee <input type="checkbox"/> Fee Appraiser	
9. Other Individual(s) Present: <input type="checkbox"/> Builder <input type="checkbox"/> Mortgagee <input type="checkbox"/> Homeowner <input type="checkbox"/> Realtor <input type="checkbox"/> Other:					
10. Name and Address of Inspector				11. Name and Address of Mortgagee	

12. Is site grading and drainage adequate? **Yes** **No** If not, explain :

13. Quality and Completeness of Inspection:

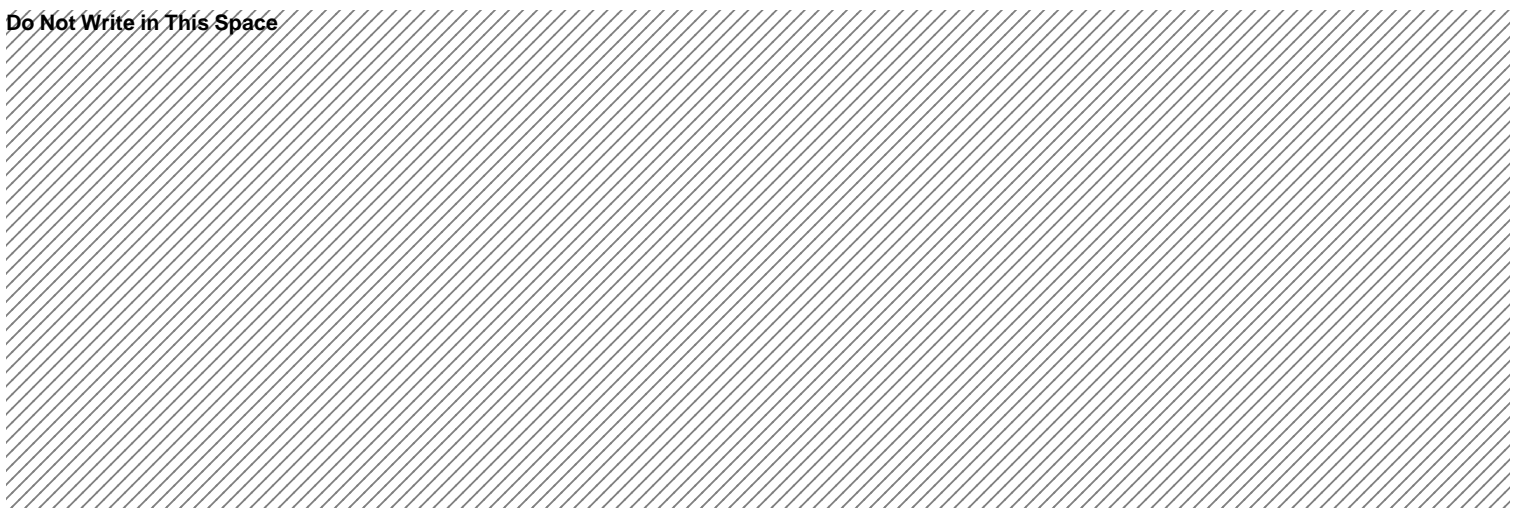
14. Review of Accepted Builder's Certification and Architectural Exhibits:

15. Correct and Appropriate Use of : form HUD-92051 Escrow and Mortgagee Certification Procedures

16. Inspection Rating : **5 (excellent)** **4** **3** **2** **1 (unacceptable)**

17. Approved by Chief Architect (or designee):	Title	Date
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18. Comments by the Chief Architect (or designee) :



Send the Original of this form to the Inspector; Copy 1 to the Lender; Copy 2 to the Office File; Copy 3 to Arch Field Inspector's File.

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17. Approved by Chief Architect (or designee):	Title	Date
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18. Comments by the Chief Architect (or designee) :

19. Field Review Recommendation: <input type="checkbox"/> 5 (excellent) <input type="checkbox"/> 4 <input type="checkbox"/> 3 <input type="checkbox"/> 2 <input type="checkbox"/> 1 (unacceptable)	Date	Field Reviewer
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20. Chief Architect (or designee) Comments on Field Review

21. Field Review Rating : <input type="checkbox"/> 5 (excellent) <input type="checkbox"/> 4 <input type="checkbox"/> 3 <input type="checkbox"/> 2 <input type="checkbox"/> 1 (unacceptable)	Date	Chief Architect
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Send the Original of this form to the Inspector; Copy 1 to the Lender; Copy 2 to the Office File; Copy 3 to Arch Field Inspector's File.

Instructions

The Chief Architect (or designee) must complete this form for each Compliance Inspection Report (form HUD-92051) reviewed in the field. Send the original to the inspector and a copy to the Direct Endorsement lender.

The Chief Architect must file the report alphabetically for each inspector in chronological order. Each form will be retained on file for two years, available only to authorized personnel. A monthly record must be maintained of the number of inspections and reviews for each inspector. Continuous poor ratings of "2" or "1" will require removal from the panel and administrative sanctions against the inspector.

The information required for preparation of this form must be obtained by investigation and review in the field. The inspection review is confined to the Compliance Inspection Report (form HUD-92051), the property inspected, and any conditions of the commitment. The reviewer will report both strengths and weaknesses which are shown by the review and will report nonconformity with current instructions.

The Architectural Inspection Field Review Report will be used for the field review of all types of compliance inspections. Not all items on the report need to be considered for every type of inspection. Comments should be entered only where applicable.

Item 12. Comment on protective slope away from the foundation, type of drainage pattern (A or B) and adequate slope gradient of the site to eliminate ponding of water on the property.

Item 13. Comment on the quality of the inspection involving on-site improvements. Reference noncompliances with the accepted

drawings, Description of Materials, and other HUD accepted architectural exhibits. Unacceptable construction which has not been reported must also be referenced. The appropriateness of the inspector's explanations in regard to noncompliances and unacceptable construction must be evaluated for completeness and clarity. In general it is important to determine if the inspection report accurately describes the condition, quality and completeness of construction at the time of the inspection.

Item 14. Comment on acceptability and completeness of the Builder's Certification and the architectural exhibits provided. Indicate whether or not the exhibits were properly completed in accordance with current architectural processing instructions.

Item 15. Comment on the use of the form HUD-92051 and determine if the report was completed in accordance with current architectural instructions on use of the Compliance Inspection Report for the type of inspection made. If appropriate, indicate escrow items listed on the Compliance Inspection Report and comment of the value shown on the form.

Item 16, 17, 18. * To be completed by Chief Architect or designee.

Item 19. To be completed by the Architectural Inspector.

Item 20 and 21. * To be completed by Field Office Architectural staff.

* Field review reports prepared by other than the Chief Architect will be approved by the Chief Architect. Reports prepared by the Chief Architect will be approved by the Director of Housing Development or Office Manager. Approval is required before the copy is transmitted to the inspector.

Inspector's Comments on a Field Review Rating less than 5.

Inspector's Signature & Date

X

Note: If Your Inspection has been rated "2" or "1", you must make an appointment to meet with the Chief Architect who rated your inspection within 15 days of the date of this review. Failure to make an appointment will lead to your removal from the panel.

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